



Request for Transfer of Medical Records

Date: .../.../.....

To:
(Medical practice name)

.....
(Medical practice address)

Dr. (Dr's Name) Ph:

Fax:

We wish to advise you that the following patient(s) are now attending this medical practice and would like to have his/her/ their medicals records transferred. We would appreciate it if you could send any relevant information which would assist with their continuing care.

If your practice uses a Medical software we would appreciate if you could export the patient files onto disc using XML format. Thank you.

We/ I hereby authorise the release of my/ our medical records to Two Rocks Medical Centre.

Name: DOB: .../.../..... Patient's Signature:

Name: DOB: .../.../..... Patient's Signature:

Name: DOB: .../.../..... Patient's Signature:

Address:

Please include other members of my family (16 years and under) as listed:

Name: DOB: .../.../.....

Name: DOB: .../.../.....

Name: DOB: .../.../.....

Thank you
Two Rocks Medical Centre